

# PITTON & FARLEY PARISH COUNCIL

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Dear Councillor,

You are invited to attend an Ordinary meeting of Pitton & Farley Parish Council to be held at **Farley Village Hall** on **Wednesday 24<sup>th</sup> January 2024 at 7.30pm** to consider the items set out below.

The Press and Public are invited to attend, and so prior to the start of the meeting there will be a short period of time set aside for public questions or comments about items on the agenda. Questions not answered at this meeting may be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Please be aware that the meeting may be recorded under the openness of Local Government Regulations 2014.

## Public Question Time

To receive questions and statements, either verbal or written, from members of the public. This section (at the Chairman's discretion may last up to fifteen minutes) is not part of the formal meeting of the Council and minutes will not be produced. This section will include (if available):

- Report from Wiltshire Councillor (Cllr Britton)
- Report from Wiltshire Police Neighbourhood Officer

## DRAFT AGENDA

<b>14.24</b>	<b>Acceptance of apologies for absence</b>
	Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
<b>15.24</b>	<b>Declarations of Interest and Dispensation Requests</b>
	a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered. (Localism Act 2011 s33(b-e))
<b>16.24</b>	<b>Business Raised During Public Question Time</b>
	To resolve to refer to any business raised by the public in public discussion, and any other matters or items of information from councillors or to resolve to agree on any other action.

<b>17.24</b>	<b>Minutes – previously circulated</b>
	To resolve to approve as a correct record the minutes of the Ordinary meeting held on 29 <sup>th</sup> November 2023 and 3 <sup>rd</sup> January 2023 (Previously circulated)
<b>18.24</b>	<b>Councillor co-option</b>
	To resolve to approve Jonathan Peel to be co-opted onto the Parish Council. Cllr Devine and Cllr Peel to sign declarations.
<b>19.24</b>	<b>Planning and tree works applications</b>
	<p>a. Council is asked to consider a response to the following applications notified at the time the agenda was issued:</p> <p>PL/: 2024/00044: Pear Tree Farm</p> <p>Application Ref PL/2024/00101 - Proposed Works to Trees in a Conservation Area Address: ST PETERS CHURCH, TOWNSEND, PITTON, SP5 1DJ Proposal: T1 Cherry - Fell.. T2 Rowan - To be reduced by 2m on top and 1m on the sides. Applicant Name Mrs Sarah Sankey Case Officer: Caroline Gamble Respond By 31-01-2024</p>
	<p>b. Council is asked to note planning decisions made by Wiltshire Council since the last meeting:</p> <p>Application Ref PL/2023/06312 - Full Planning Permission Address: Bentleigh Farm Cottage, Pitton Road, Pitton, Salisbury, SP5 1EG Proposal: Erection of agricultural building, hard and soft landscaping and associated works. Applicant Name: Mr J Clark Case Officer: Becky Jones Decision Date: 18-12-2023 Decision: Approve with Conditions</p> <p>Application Ref PL/2023/09331 - Householder Application Address: The Old Forge, High Street, Pitton, Salisbury, SP5 1DQ Proposal: Extension over existing garage to create an ensuite and walk-in wardrobe off Bedroom 1. Applicant Name: Mrs Joe Dadley Case Officer: Amy Houldsworth Decision Date: 02-01-2024 Decision: Approve with Conditions</p>
<b>20.24</b>	<b>Playground report</b>
	<p>a) To discuss Inspection Report (attached separately) and to resolve to note the items which require action and create an action plan for maintenance</p> <p>b) To resolve the playground inspection rota to be done monthly as a minimum</p> <p>c) To resolve whether we want to order the same company to do the inspection for the same time next year</p> <p>d) To discuss the grass cutting and note the changes for next year (background 1)</p> <p>e) To note the bench installation over the next month</p>
<b>21.24</b>	<b>Dun Valley Magazine</b>

	<p>Council to resolve to identify items any additional items to be included in the next edition of the DVM.</p> <p>Council to resolve on what action should be taken should another editor not be found.</p>
<b>22.24</b>	<p><b>Traffic Calming and Speeding Matters</b> - to be discussed at the meeting at the end of the month</p> <p>Two areas have been surveyed for CSW 1) at the top of White Hill between Pitton and Farley 2) Townsend, Pitton – in both instances the average speed of traffic was below the speed limit</p> <p>Council to note correspondence from member of the public (background 2)</p>
<b>23.24</b>	<p><b>Flood Action Group</b></p> <ol style="list-style-type: none"> <li>a) Pumps – the pumps in Slate Way are now functioning again and there are tankers to clear remaining flood water</li> <li>b) Channel – the siphon has been levelled and the channel extended on to the Clarendon Land.</li> <li>c) Sandbags – have been purchased and filled and distributed to members of the village. Cllrs would like to thank all the volunteers who helped with this.</li> <li>d) The Flood action Plan – has been published in the DVM, on the website and on noticeboards.</li> <li>e) The Flood Action Group have been really pro-active and kept on top of the situation (<b>Flood Action Group Report</b>)</li> </ol>
<b>24.24</b>	<p><b>Pitton and Farley Website</b> Council to discuss viability of this website (background 3) and to resolve whether to continue funding this after the end of the year.</p>
<b>25.24</b>	<p><b>Parish Steward</b> Council to identify areas to be covered by the Parish Steward and Cllr Williams to communicate these to the Steward</p>
<b>26.24</b>	<p><b>Finance</b></p> <p><b>HMRC</b> – the address and phone number which are registered for the PC are not anyone who is on the PC. The address is previous councillor. Nadine Fortune. The phone number is not recognised.</p> <p>Cllrs to resolve to write to HMRC with the details of the council to change this and include Cllr Ackrill (as acting clerk) and Cllr Fredericks (as the acting RFO).</p> <p><b>Payments to be approved</b></p> <ol style="list-style-type: none"> <li>a) Purchase of sandbags and sand £621.14</li> <li>b) Siphon levelling and ditch work £1800</li> <li>c) HMRC PAYE tax £1180.62</li> <li>d) Playground Inspection £150</li> <li>e) Grass Cutting and maintenance of The Close (Oct to December) £200</li> <li>f) Pitton and Farley Website for 2024 £53.88</li> </ol>
	<p>Council recorded the bank balance as £31 267.22 at 18<sup>th</sup> January 2023 in the Unity Trust Account.</p>
<b>27.24</b>	<p><b>Matters raised in correspondence and updates</b></p>
	<p>A member of the public from Farley reported that there have been 3 serious floods of her land in the last 6 months and one of these involved the house being</p>

	flooded. Council to resolve to note this and inform the Parish Steward to clear the ditches.
	Councillors to note that on 19 December 2023 the government issued a revised National Planning Policy Framework which changed the planning guidance (see attachment previously circulated)
<b>28.24</b>	<b>To close the public meeting and note the date of the next meeting</b>
<b>29.24</b>	<p>To resolve to note the date of the next meeting as Wednesday February 21st 2024 at 7.30 in Pitton Village Hall.</p> <p>All are welcome to attend.  Members of the Council must consider the following matters in consideration of their public duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in accessing the meeting through disability is asked to notify the clerk (email: clerk@pittonandfarley-pc.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.</p>
	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted: