

# PITTON & FARLEY PARISH COUNCIL

e-mail: [clerk@pittonandfarley-pc.gov.uk](mailto:clerk@pittonandfarley-pc.gov.uk)

Dear Councillor,

You are invited to attend an Ordinary meeting of Pitton & Farley Parish Council to be held at **Pitton Village Hall** on **Wednesday 3<sup>rd</sup> January 2024 at 7.30pm** to consider the items set out below.

The Press and Public are invited to attend, and so prior to the start of the meeting there will be a short period of time set aside for public questions or comments about items on the agenda. Questions not answered at this meeting may be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Please be aware that the meeting may be recorded under the openness of Local Government Regulations 2014.

## Public Question Time

To receive questions and statements, either verbal or written, from members of the public. This section (at the Chairman's discretion may last up to fifteen minutes) is not part of the formal meeting of the Council and minutes will not be produced. This section will include (if available):

- Report from Wiltshire Councillor (Cllr Britton)

## DRAFT AGENDA

<b>1.24</b>	<b>Acceptance of apologies for absence</b>
	Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
<b>2.24</b>	<b>Declarations of Interest and Dispensation Requests</b>
	a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered. (Localism Act 2011 s33(b-e))
<b>3.24</b>	<b>Business Raised During Public Question Time</b>
	To resolve to refer to any business raised by the public in public discussion, and any other matters or items of information from councillors or to resolve to agree on any other action.

<b>4.24</b>	<b>Minutes – previously circulated</b>
	To resolve to approve as a correct record the minutes of the Ordinary meeting held on 29 <sup>th</sup> November 2023.
<b>5.24</b>	<b>Planning and tree works applications</b>
	<p>a. Council is asked to consider a response to the following applications notified at the time the agenda was issued:</p> <p>PL/2023/11031: Notification of proposed works to trees in conservation area: T1 – Hawthord tree – fell G1 – group of apple and cherry trees – formative prune G2 – group of apple trees in churchyard – cut back to boundary Church House, Church Lane, Pitton, Salisbury SP5 1DJ</p> <p>PL/2023/10545: Lawful development: Existing Use : Use of land for stationing up to 3no caravans for residential purposes Sunset View Farm, Pitton Road, Pitton SP5 1EJ</p> <p>PL/2023/10547: Lawful development: Existing Use : Use of land for stationing up to 1no caravan for residential purposes Sunset View Farm, Pitton Road, Pitton SP5 1EJ</p>
	b. Council is asked to note planning decisions made by Wiltshire Council since the last meeting:
<b>6.24</b>	<b>Finances regarding precept</b>
	<p><b>134.22 Finance</b></p> <p>a) Council was asked to discuss the objectives for next year and approve the draft budget estimates for 2024/5</p> <p>Objectives for next year were discussed and members were asked to present any changes or suggestions to the draft budget.</p> <p>b) Council was asked to hear a report, comment on and resolve to approve the draft precept prepared for the forthcoming financial year 2024/5 for recommendation to Wiltshire Council</p> <p>c) Council to note the external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27 as PKF Littlejohn LLP with audit fee (based on current level of income/expenditure) of £210.</p>
<b>7.24</b>	f. Council recorded the bank balance as £31341.30 at 25th December 2023 in the Unity Trust Account.
	<b>Matters raised in correspondence and updates</b>

8.24	<b>Playground report</b> – to be discussed at the ordinary meeting at the end of the month
9.24	<b>Dun Valley Magazine</b>
	Council to resolve to identify items any additional items to be included in the next edition of the DVM.
10.24	<b>Traffic Calming and Speeding Matters</b> - to be discussed at the meeting at the end of the month
11.24	<b>Flood Action Group</b> – to agree the correspondence with Wiltshire Council regarding their response to high groundwater levels/flooding over the next few months.
12.24	<b>To close the public meeting and note the date of the next meeting</b>
13.24	<p>To resolve to note the date of the next meeting as Wednesday January 24<sup>th</sup> 2024 at 7.30 in Farley Village Hall.</p> <p>All are welcome to attend.</p> <p>Members of the Council must consider the following matters in consideration of their public duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in accessing the meeting through disability is asked to notify the clerk (email: clerk@pittonandfarley-pc.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.</p>
	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted:</p>