

**Draft Minutes of the Pitton and Farley Parish Council Ordinary meeting held on
Wednesday 29th November 2023 at Farley Village Hall Village Hall**

Present:

Cllr. Sarah Ackrill (Chair)
Cllr. James Boswell
Cllr. Mark Sheppard
Cllr. Paul Fredericks
Cllr. Steve Williams

Also present:

Cllr. Richard Britton (Wiltshire Council)

4 members of the public

Public Question Time

There were no questions or statements made in the public question time.

Report from Councillor Britton (Wiltshire)

- There is still no change to the expected new legislation regarding a 4-year (rather than 5-year) housing land supply
- Wiltshire Council presently are showing an underspend of £0.4million, however we are only half way through the current tax year and so this may change over the next 5 months.

For further information on any of these points contact our Wiltshire Councillor Richard Britton on 01980 610111 or Richard.britton@wiltshire.gov.uk

DRAFT AGENDA

206.23	Acceptance of apologies for absence
	Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. No apologies were received
207.23	Declarations of Interest and Dispensation Requests
	a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

	<p>b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered. (Localism Act 2011 s33(b-e))</p> <p>Cllr Fredericks declared an interest in the Pitton Nature Trust discussion(212.23a). Cllr Boswell highlighted an interest in the bench discussion(225.23)</p>
208.23	Business Raised During Public Question Time
	None outstanding
209.23	<p>Minutes – previously circulated</p> <p>The minutes of the previous meeting were approved (apart from a caveat that Cllr Fredericks is acting RFO but will not hold the post until he has access to the financial records) and it was resolved that they be accepted as a correct record.</p>
210.23	Council updates
	<p>Cllr Boswell resigned from the Parish Council and was thanked by the Chairman for all his work and dedication to the Parish Council over the last 3 years.</p> <p>Cllr Devine was co-opted onto the Parish Council and took up his position as cllr.</p> <p>Roles within council were agreed:</p> <p>Vice Chairman: Cllr Fredericks</p> <p>Council representative for Flood Action Group: Cllr Williams</p> <p>Council representative for Pitton Village Hall: Cllr Williams</p> <p>It was resolved that other positions (such as Southern Area Board representative and LHFIFG representative) would be decided at a later date once more councillors had been co-opted.</p>
211.23	Temporary arrangements
	<p>A new clerk has not been found yet, so:</p> <ol style="list-style-type: none"> 1. It was resolved that the Council to contact SLCC to seek locum services until a new clerk can be recruited at points when needed. 2. It was resolved that Councillor Ackrill remains as Clerk until either a new clerk or locum takes over this role. 3. It was resolved that Councillor Fredericks remains as RFO (pending financial records) until either a new clerk takes over this role. 4. It was noted that Cllr Ackrill has contacted local clerks to ask for help with major jobs, like preparing the precept and audit and the clerk of Winterslow PC has offered help if stuck)
212.23	Reports and proposals
212.23a	<p>Pitton Nature Trust – It was resolved to agree the management arrangement for The Close and finalise an agreement for the land. Cllr Ackrill to contact Terradomus and get an idea of the difference in maintenance of The Close</p>

	without this area and use this as financial donation to the Trust. Cllr Fredericks took no part in this discussion due to a conflict of interest	
212.23b	<p>Flood Action Group – It was resolved to approve the Flood Action Plan (revised 2023) with the change of Parish Council representative to Cllr Williams. Once changed it was to be sent to Renate Malton at Wiltshire Council. The Flood Action Group reported that the levels at the Lopcombe Borehole have risen to over 88m at the date of the meeting (The Winterbourne flows at over 95m and can change in a day or 2). The next action to be taken is to get gel sacks from Wiltshire Council. Cllr Boswell is to keep hold of the Gel sacks that are already in the Parish Councils supplies. Wiltshire Council to be contacted (Nicola Mundy) by Cllr Ackrill. It was resolved that the Flood Action Group become a Task Group of the Parish Council</p> <p>Cllr Devine reported that Wiltshire Council ought to be contacted to apply for flood work from the Wiltshire Flood Fund – D Everitt.</p> <p>The FAG asked that the pot holes on the High Street in Pitton and Townsend were reported to Highways as they would become a problem if the road flooded.</p>	
213.23	Planning and tree works applications	
	<p>a. The Parish Council objected to the planning on the grounds that it was converting Agricultural Buildings into dwelling.</p> <p>PL/2023/09674 WHITE HILL BARN, WHITE HILL, PITTON, SALISBURY, SP5 1DY Notification for Prior Approval under Class Q for the proposed conversion and change of use of agricultural barn into one dwelling house (C3 use class) (resubmission of PL/2022/06928)</p> <p>b) Pear Tree Farm c) The Old Forge, The High Street</p> <p>The Parish council resolved to make no comment on either of these applications. They were not in the published agenda and therefore could not be commented upon.</p>	
214.23	Approval and signing of Parish Council accounts	
	The bank account mandate was signed to remove previous councillor (David Ball) and add new councillor (Paul Fredericks)	
215.23a	a. Precept discussion – Cllr Fredericks has been in contact with Wiltshire Council Finance Team and he gave an update on the precept process. The precept papers do not have to be submitted until 18 th January 2024. It was therefore concluded to schedule a meeting in early January to discuss this.	
216.23c	f. Council recorded the bank balance as £31400.17 at 23 rd November 2023 in the Unity Trust Account.	

	Matters raised in correspondence and updates
217.23	<p>a. Blanket order for surface dressing and patching of roads 04-06 December Grimstead Road (Farley) 05-07 December Ben Lane (Farley) It was resolved to note the above roadworks.</p>
218.23	<p>Footpath in The Close The footpath in The Close will be closed from 29th November in order to resurface this path. It was resolved to note this</p>
219.23	Affordable Housing on Roundbarrow Farm Site: The council noted that Rural housing needs survey will be carried out in the New Year as the survey programme is currently on hold.
220.23	Eon – electricity to the pump was disconnected on 22/11/2023.
221.23	Community Orchard and Allotments/Community Garden – awaiting discussion with Wiltshire Council which will be in the New Year
222.23	<p>e. Dun Valley News - response to request for views The council noted that a few residents have so far responded to the council request for views on the value of the Dun Valley News. These were all positive.</p>
223.23	It was noted that some damage had occurred to the verges in Farley due to a large lorry. The owner of the lorry will be paying for the repairs.
224.23	Playground at The Close, Pitton
	The council noted that they had still not received the ROSPA report with respect to the playground
	Once report through can get Rospa approved contractor to give quotes for monkey bars
225.23	Cllr Boswell reports that he had received another quote for the work on the concrete plinth for the bench in The Close. This quote was from Gil Wheeler. The council resolved to approve this payment for £480. Ensuring it included the fitting and mounting of the bench.
226.23	Dun Valley Magazine
	Council resolved that the new Flood Action Plan was included in the Dun Valley magazine. It also resolved to include another advert for an editor of the DVN, a new clerk and any other urgent matters which occurred in early January.
	Parish Steward
227.23	The council noted the schedule for Parish Steward visits to Pitton and Farley. The details were forwarded to Cllr Williams for him to organise. It was suggested that the Steward cut back the entrances to the footpaths, and cleared the gullies on White Hill in Farley to prevent flooding at the base. .

	Traffic Calming and Speeding Matters
228.23	The council noted that speed monitor wires have been present in the area in Townsend, Pitton and will await results.
229.23	The meeting was closed and note the date of the next meeting
230.23	<p>To resolve to note the date of the next meeting as Wednesday January 3rd 2024 to discuss the Precept in Pitton Village Hall and then Wednesday 24th January 2024 at Farley Village Hall for a regular Parish Council Meeting.</p> <p>All are welcome to attend. Members of the Council must consider the following matters in consideration of their public duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in accessing the meeting through disability is asked to notify the clerk (email: clerk@pittonandfarley-pc.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.</p>
	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted: