

PITTON & FARLEY PARISH COUNCIL

e-mail: clerk@pittonandfarley-pc.gov.uk

Dear Councillor,

You are invited to attend an Ordinary meeting of Pitton & Farley Parish Council to be held at **Pitton Village Hall** on **Wednesday 21st February 2024 at 7.30pm** to consider the items set out below.

The Press and Public are invited to attend, and so prior to the start of the meeting there will be a short period of time set aside for public questions or comments about items on the agenda. Questions not answered at this meeting may be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Please be aware that the meeting may be recorded under the openness of Local Government Regulations 2014.

Public Question Time

To receive questions and statements, either verbal or written, from members of the public. This section (at the Chairman's discretion may last up to fifteen minutes) is not part of the formal meeting of the Council and minutes will not be produced. This section will include (if available):

- Report from Wiltshire Councillor (Cllr Britton)
- Report from Wiltshire Police Neighbourhood Officer

DRAFT AGENDA

30.24	Acceptance of apologies for absence
	Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
31.24	Declarations of Interest and Dispensation Requests
	a. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. b. To consider any Dispensation Requests received by the Parish Clerk and not previously considered. (Localism Act 2011 s33(b-e))
32.24	Business Raised During Public Question Time
	To resolve to refer to any business raised by the public in public discussion, and any other matters or items of information from councillors or to resolve to agree on any other action.

33.24	Minutes – previously circulated
	To resolve to approve as a correct record the minutes of the Ordinary meeting held on 24 th January 2024 (Previously circulated)
34.24	Planning and tree works applications
	<p>a. Council is asked to consider a response to the following applications notified at the time the agenda was issued:</p> <p>PL/2024/01375: Plum Tree Cottage, Church Road, Farley, Salisbury, SP5 1AH : Application type: Lawful Development: Existing Use> Consultation – Proposal: Existing use of land as Residential Garden Land, Ancillary to the Enjoyment of the Dwellinghouse.</p>
	<p>b. Council is asked to note planning decisions made by Wiltshire Council since the last meeting:</p> <p>Application Ref PL/2023/11031 - Proposed Works to Trees in a Conservation Area Address: CHURCH HOUSE, CHURCH LANE, PITTON, SALISBURY, SP5 1DJ Proposal: T1 - Hawthorn tree - fell. G1 - group of Apple and Cherry trees - formative prune; 20% thin and remove 0.75m from tops and sides to north. G2 - group of Apple trees in churchyard - cut back to boundary Applicant Name: Mrs Jenny Mosseri-Marlio Case Officer: Sue Morgan Decision Date: 22-01-2024 Decision: No Objection</p>
35.24	Playground Inspections
	<p>a) The discuss Inspections carried out by Cllr Fredericks and Cllr Peel and resolve on actions to be taken</p> <p>b) To resolve whether we want to order the same company to do the inspection for the same time next year (awaiting quotes)</p> <p>c) To note the bench installation in process</p>
36.24	Dun Valley Magazine
	<p>Council to resolve to identify items any additional items to be included in the next edition of the DVM.</p> <p>Council to note that a new editor has been found and will be liaising with Rod on the first few issues,</p>
37.24	Traffic Calming and Speeding Matters: Update from Ken Littlewood (Speeding Group)
	Village Gates: Ref 13-23-04 and the report is that design work is underway and we will be notified when it is completed.
38.24	Flood Action Group
	<p>At present flooding does not seem imminent</p> <p>Complaint from member of public – Cllr Williams to update us on the next steps and process regarding flood records.</p>
39.24	Defibrillators
	Pitton: Council to note that fuse has been replaced in the phone box (note required for the area to inform the public if there are any concerns to contact clerk for action rather than any other means)

	<p>Farley: Defibrillators now taken on by a doctor in Farley who will perform checks and communicate with Sarah Davies and Community Heartbeat Trust. Defibrillator cover damaged by member of public when trying to use it.</p>
40.24	<p>Parish Steward Council to identify areas to be covered by the Parish Steward and Cllr Williams to communicate these to the Steward</p>
41.24	<p>Finance</p> <p>Payments to be approved</p> <ul style="list-style-type: none"> a) Pitton Village Hall: £25.80 per meeting (November 1st, January 3rd and February 21st): £77.40 b) Farley Village Hall: £18 per meeting (May/July and November 2023 and Jan 24th 2024): £72 c) HMRC update: written to request change of details. Cllr Ackrill to meet accountant next week to discuss PAYE and ensure payments made were all correct.
	<p>Council recorded the bank balance as £27,405.80 as of 15th February 2024 in the Unity Trust Account.</p>
42.24	<p>Matters raised in correspondence and updates</p>
	<p>a) Permissive Path – update and decision on next action</p>
	<p>b) Bridge on White Way – council to note possible damage and reporting to Highways</p>
	<p>c) Shop Group communication – council to note communication about grant</p>
	<p>d) Local Nature Recovery Strategy – council to note letter with regards this topic – forwarded to Pitton Nature Trust</p>
43.24	<p>To close the public meeting and note the date of the next meeting</p>
	<p>To resolve to note the date of the next meeting as Wednesday March 27th 2024 at 7.30 in Farley Village Hall.</p> <p>All are welcome to attend.</p> <p>Members of the Council must consider the following matters in consideration of their public duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in accessing the meeting through disability is asked to notify the clerk (email: clerk@pittonandfarley-pc.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.</p>
	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted:</p>